

Scoil Áine Naofa
Loreto,
An Uaimh,
Co. na Mhí C15 E208



St Anne's
Loreto Primary School
Navan,
Co. Meath C15 E208

Telephone: (046) 9023039
Email: office@stannesnavan.ie
Roll No. 00883P

GENERAL SCHOOL REGULATIONS

Punctuality and Attendance: School begins at 9.15 a.m.

The Board of Management does not accept responsibility for the supervision of children before or after school hours.

Absenteeism: a message of explanation on the Aladdin App should be sent to the Class Teacher if a child is absent from school. A similar message is also required when pupils wish to leave school during school hours, e.g. for an appointment.

We ask that, if possible, you do not take children on holiday during the school year.

Punctuality and regular attendance at school is vital to your child's progress. The Education Welfare Act demands that the School Authorities notify the Education Welfare Officer if any pupil is absent for **20 days or more** in a **school year**.

Healthy Lunches: We ask that children bring a healthy lunch to school each day. Please ensure that children have a **sandwich** and at **least** one piece of fruit. We recommend a treat on a Friday such as:

- a muffin
- a bun or little cake
- a cereal bar
- a biscuit or two

Crisps (and other crisp-like foods), chewing gum, sticky bars/fruit winders, lollipops frubes and fizzy drinks are banned.

Uniform:

The school uniform consists of:

Boys: Navy Trousers; Pale blue shirt; Striped Tie; Navy V-Neck
Jumper with embroidered crest. (Plain navy shorts may be worn in warm weather)

Girls: Navy pinafore/skirt/trousers; Pale blue Shirt; Striped Tie; Navy V-Neck
Jumper with embroidered crest; Navy or white socks or tights.

There is also a special P.E. Tracksuit and Polo Shirt which may be worn to school on P. E. days. All items of uniform may be purchased / online in Geoghegan's, Trimgate Street, Navan or Little Folk (contact details in your infant pack) .

Alternatively, most items are of a generic nature and can be purchased in local department stores.

Footwear: Suitable footwear with uniform and runners with tracksuits. Sandals may be worn in warm weather. Runners must be worn on P.E. days.

Parents are asked to ensure that children come to school in full uniform each day. Please put names on all items, also on lunch boxes, flasks etc. The school accepts no responsibility for the loss or damage of personal belongings. The lesson of pupils needing to take personal responsibility for their own belongings is a valuable life skill as, stop and think (!) teachers cannot devote valuable tuition time to investigating the whereabouts of pupil items from amongst up to hundreds of similar items onsite.

Jewellery: We permit very discreet jewellery. Stud earrings only. Any items which infringe school uniform regulations may be confiscated until the end of the school term. Parents should ensure that no jewellery is to be worn on P. E. days in the interest of pupils' health and safety.

Hair: We aim to ensure that all children have clean healthy hair. Parents/Guardians are asked to check their child's hair on a regular basis and treat hair if necessary. Children with long hair are advised to have it tied back during school hours.

Mobile Phones: In the interest of health and safety, mobile phones are not needed at school and are banned for the pupils while on the school campus. In the case of an emergency, pupils will be accommodated on the school telephone.

Tipp-ex: Tipp-ex is forbidden in the school.

Emergencies: It is sometimes necessary to contact a parent during school hours because of illness or accident. **Parents are therefore asked to ensure that the office has at least a second telephone number, minimum, for emergencies in the event of a parent not being contactable.**

In the event that you change any of your contact details please be aware that you can update your information on Aladdin Connect directly or you must advise the school on this matter without delay.

Visits to the School:

Parents are always welcome at St. Anne's Primary School however with current CoVid 19 regulations we ask you to confine this to essential meetings arranged by appointment only, in advance, to be assured of quality time and a thorough discussion of the matter. Please contact school in advance for an appointment (Telephone 046/9023039).

All visitors to the school are asked to report to the Secretary's Office, wear a mask and to follow all CoVid 19 measures.

If there is any further information you require please do not hesitate to contact the school.

**Clíodhna O'Bric
Principal.**